



How did you hear about this position? \_\_\_\_\_

**Personal Information:**

Do you have any friends, relatives, or acquaintances working for First Baptist Church?  
If yes, state name & relationship:

\_\_\_\_\_

Are you 18 years of age or older? \_\_\_\_\_

Are you a US citizen or approved to work in the United States? \_\_\_\_\_

Do you have any condition which would require job accommodations? \_\_\_\_\_

If yes, please describe accommodations required. \_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of a criminal offense (felony or misdemeanor)? \_\_\_\_\_

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case.

\_\_\_\_\_

\_\_\_\_\_

**Job Skills / Qualifications:**

Please list below the skills and qualifications you possess for the position for which you are applying.

\_\_\_\_\_

\_\_\_\_\_

**Education and Training:**

**High School**

Name	Location (City & State)	Year Graduated	Degree Earned

**College / University**

Name	Location (City & State)	Year Graduated	Degree Earned

**Vocational School / Specialized Training**

Name	Location (City & State)	Year Graduated	Degree/Certificate Earned

Do you have an Oklahoma Professional Development Ladder (OPDL) certificate? \_\_\_\_\_

Do you have current CPR and first aid certification? If so, when does it expire? \_\_\_\_\_

**Military:**

Are you a member of the Armed Services? \_\_\_\_\_

If yes, what branch of the military did you serve? \_\_\_\_\_

What was your military rank when discharged? \_\_\_\_\_

How many years did you serve in the military? \_\_\_\_\_

What military skills do you possess that would be an asset for this position? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Previous Employment:**

**Employer Name:** \_\_\_\_\_

Job Title: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_

City, State, & Zip Code: \_\_\_\_\_

Employer Telephone number: \_\_\_\_\_

Dates Employed: \_\_\_\_\_

Reason(s) for leaving? \_\_\_\_\_

\_\_\_\_\_

**Employer Name:** \_\_\_\_\_

Job Title: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_

City, State, & Zip Code: \_\_\_\_\_

Employer Telephone number: \_\_\_\_\_

Dates Employed: \_\_\_\_\_

Reason(s) for leaving? \_\_\_\_\_

\_\_\_\_\_

**Employer Name:** \_\_\_\_\_

Job Title: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_

City, State, & Zip Code: \_\_\_\_\_

Employer Telephone number: \_\_\_\_\_

Dates Employed: \_\_\_\_\_

Reason(s) for leaving? \_\_\_\_\_

\_\_\_\_\_

**Character References:**

Please provide 3 personal and/or professional, non-relative references below:

Reference:	Reference Phone #:	Relationship to reference:	How long have you known references

**Lifestyle Considerations:**

It is expected that employees of First Baptist Church (FBC) affirm belief in God, affirm that the Bible is His Word, and seek to conduct their lives in a manner consistent with God’s will.

Conduct deemed unacceptable, disruptive or inconsistent with this standard while at work or in private will not be tolerated and, at the discretion of FBC supervisory officers, may merit disciplinary action up to and including termination. Any conduct that contradicts the clear teachings of Scripture will be addressed discreetly, constructively, and redemptively. Specific examples of unacceptable conduct include alcoholism, substance abuse, premarital or extramarital sex, cohabitation apart from the marriage relationship, homosexuality, transgenderism (including cross-dressing), sexual harassment, and inappropriate social media activity.

Your current and past conduct will be taken into consideration when reviewing your application and we ask that you answer the following question. A “yes” answer does not automatically disqualify you from further consideration for employment. Each applicant’s circumstances are reviewed individually.

Do you have, or have you had, any lifestyle, conduct, or activity that is inconsistent with a commitment to the above standards, could result in an accusation against you and/or FBC, and ultimately impede the ability of FBC to witness to the world? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain:

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**Consent:**

*By my signing below, I hereby certify that I have answered the above application and that answers are true, correct and complete. I understand that if employed, any false information or omissions shall be considered sufficient cause for dismissal without any obligation or liability to me other than for payment, at the rate agreed upon, for services actually rendered. I agree that while this application is pending or if hired at any time I am in the employ of First Baptist Church I will immediately notify First Baptist Church if I am charged with a felony or any crime involving dishonesty, a breach of trust, physical violence or misconduct, stalking, harassment, possession of illegal drugs, alcohol-related charges, or sexual misconduct of any kind in regards to my person.*

*Separately hereto, I have executed a release and authorization form authorizing First Baptist Church to check my reference and application information with other people or entities, and I have released said people or entities from liability for providing any information to First Baptist Church.*

*I understand before any employment offer is final, I must comply with any and all pre-employment policies including a background check and fingerprinting. I authorize and consent to such pre-employment policies as evidenced by my signature on this application.*

*I understand this application does not, by itself, create a contract of employment. I understand and agree, if hired, my employment is for no definite period of time, and may, regardless of the date of payment of my wages or salary, be terminated at any time. I understand that no person is authorized to change any of the terms mentioned in this employment application form.*

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Name (Please Print)

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Date

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Signature